



Policy and Procedures

“Providing our Nations Veterans Hope & Inspiration with the Opportunities to Learn and Earn”

On Behalf of our Senior Staff, Owners, and Advisory Board, and Partners, we would like to welcome you to the Certified Network Professional (CNP) Training and Certification Course.

Hope for U.S. Veterans (HFUSV) is a Non Profit, 100 % Disabled Veteran Training and Certification course, which is a merit based program. This program is designed to allow each Student to be the Masters of their own destiny. We assist each student by working with major Corporations who are seeking to hire Veterans. Our goal is to provide a program that offers a Win, Win opportunity to each student. Each Student participating, will receive class room instruction and hands on training in COMPTIA A+, Network (N+), Security (S+), and CCNA (Cisco). Each student will participate in our Soft Skills program, workout program, and environmental awareness. Upon successful completion, certification, and graduation from the course, each Veteran will have the opportunity to seek employment or be possibly placed with one of our Affiliate Employers depending on availability. We have developed a program that instills and High Standard of Excellence and a strong Education.

Interview process

Once the Veteran completes the screening process, and necessary VA Requirements, Post 9/11 Chapter 33, 31, VON APP enrollment, they are interviewed by Admissions and requested to fill out the enrollment application on line with an on staff counselor. The interview and application process is designed to ensure that the Student is fully aware of what is expected as well allowing us to know the specific needs of the student. These evaluations are kept completely confidential between the admissions committee and the potential student. If there is a specific need, upon enrollment such as counseling, ongoing medical, or disability needs, we report these immediately to the local Vet Center or Out Reach Coordinator with U.S. Department of Veterans Affairs. Any out of State Candidates will be requested to dual enroll for their VA Benefits within the state they are attending the course. We are looking for the willingness, the desire and capability of the candidate to rise to their full potential with in this program. We are a strong believer that no student will be left behind; if they have the willingness and the desire we will do our best to help them succeed.



Each Candidate will also be directed to the FAQ tab on our website where they will review the requirements to attend such as; Class Times, Dress Code, Homework requirements, Excused and Unexcused absences, late or tardy policies. Hope for U.S. Veterans has a Zero tolerance policy for the use of nonprescription illegal drugs and on-site alcohol use. They will also be requested to print, and sign the last page of the FAQ's and either fax or email directly to the Program Director.

Counseling

HFUSV wants to insure the success of each our students. We take great pride and care in each individual attending our program. We fully understand that each individual has special needs and requirements. We have an onsite Program Director, and **Cadre Leader**. The Cadre Leader is able to assist each student with travel, accommodations, course related issues and personal matters. Each student has access to the Cadre Leader at any time once enrolled. If the Veterans needs are beyond **HFUSV's** scope, they immediately report to the Program Director and the Veteran is **immediately** referred to the local Vet Center.

Opportunity and future

Upon successful completion and graduation from the course, each Veteran will be given opportunities such as possible internships, and job placement by and through our Affiliate Employer Program. HFUSV is only a conduit of advancement between the Graduate and the Employer. Placement is provided solely on behalf of the relationship and interview between the student and the potential Employer. HFUSV's ultimate goal is that each Veteran is employed or is in negotiation stages of employment at the time of Graduation or shortly thereafter. Depending on the Company and the area of which the Veteran resides. Each Veteran must be well aware that a potential employer may request relocation or temporary residence for possible Internships.

Hope for U.S. Veterans, guarantees no employment opportunities but only the opportunity compete professionally and interview in the Job Market for which they have trained.

Sincerely,

Phil Johnson
Founder/ President,
Hope for U.S. Veterans



